



Open Competitive

EMPLOYMENT OPPORTUNITY Department of Public Health and Environment Hazardous Materials and Waste Management (HMWM)

Job Title: Solid Waste Facility Inspector and Permit Reviewer (Environmental Protection Specialist I)

Position Number: 2376 **Job Location:** Grand Junction (312)

Salary: \$4,280-\$5,350 per month; FLSA status – Exempt (not eligible for overtime)

Release Date: June 4, 2010 **Apply By:** June 16, 2010

Employment Type: Full-Time **Class Code:** I3A2TC

Information About The Job: If your goal is to build a career that makes a difference, consider joining the dedicated people of the [Colorado Department of Public Health and Environment](#). Our professionals strive to make Colorado the world's healthiest place to live. Our non-smoking campus offers free parking and is conveniently located near RTD bus lines, the Cherry Creek Shopping Center and the Cherry Creek bike path. In addition to a great location and rewarding, meaningful work, we offer:

- ✓ Job security
- ✓ Distinctive career advancement opportunities throughout the State system
- ✓ Strong, secure, yet flexible retirement benefits including PERA Defined Benefit Plan, PERA Defined Contribution Plan, State Defined Contribution Plan plus 401K and 457 plans
- ✓ Medical and dental health plans
- ✓ Paid life insurance
- ✓ Short- and long-term disability coverage
- ✓ 10 paid holidays per year plus generous personal time off
- ✓ Tuition assistance, and
- ✓ Excellent work-life programs, such as flexible schedules, training opportunities and more

CDPHE has a strong commitment to diversity and cultural competence. We welcome responses from people of diverse backgrounds and abilities.

ABOUT WORK UNIT:

This position is located in the Solid Waste and Material Management Unit of the Hazardous Materials and Waste Management Division. The SW&MM Unit exists to protect human health and the environment by assuring the safe management of solid wastes at solid waste disposal and recycling sites and facilities through: ensuring proper storage, treatment and disposal of solid wastes; remediating contaminated facilities and sites; conducting inspections; and providing outreach to industry, governmental entities, and interested stakeholders via guidance development, training and technical, statutory and regulatory assistance. In addition, the unit collects, analyzes and reports on data associated with solid waste flow and materials management/recycling/reuse within Colorado.

DUTIES:

This position assures appropriate storage, treatment and disposal of solid waste at solid waste sites and facilities and assures adequate remediation of contaminated sites by: investigating, analyzing, and evaluating the geology, chemical, hydrogeology, and geotechnical aspects of regulated facilities. In addition, the successful candidate reviews technical data, inspects facilities and oversees certain activities at facilities. Finally, the successful candidate will develop and enforce recommendations as identified in certificate of designation applications and/or subsequent modifications of the design and operations plans for facilities; and provides technical expertise for the review of engineering plans and designs to ensure that activities are conducted in a technically sound, cost-effective, timely, protective manner and are compliant with the applicable statutes, regulations and approved plans.

NOTE: Applicants must include with their application a cover letter, not to exceed two typewritten pages, double-spaced, describing how your education and experience relates to the requirements and preferred competencies for this position. Failure to include a cover letter may result in rejection of an application. Assessment of the required and preferred experience may be used as all or part of the exam for this position. Candidates will be evaluated for minimum and

preferred qualifications and written communication skills. The application should specifically address the requirements and preferred experience and competencies.

MINIMUM REQUIREMENTS:

Graduation from an accredited college or university with a bachelor's degree biological, physical science, environmental science, engineering, industrial hygiene, or closely related discipline

AND

One year of professional experience in environmental protection directly related to the implementation of solid waste standards. Such experience may include 1) developing or reviewing solid waste permits, site characterization reports, waste reports and Certificate of Designation applications, 2) designing, engineering, monitoring or operating landfills, 3) developing or implementing solid waste remedial activities, and/or 4) inspecting solid waste sites and facilities.

SUBSTITUTIONS:

A combination of work experience and training demonstrating competencies equivalent to the competencies learned through completion of the required education may be substituted for the general education.

*If using degree as a substitution, a legible copy of your college transcript(s) or credential evaluation report **must be submitted by the application deadline**. Transcripts from colleges or universities outside of the United States must be assessed for U.S. equivalency by a National educational credential evaluation service ([NACES](#)). Failure to provide a transcript or credential evaluation report may result in your application being rejected and you will not be able to continue in the selection process for this position.*

PREFERRED QUALIFICATIONS:

- Regulatory experience with local health and environmental agencies that implement solid waste standards, rules and regulations.
- Experience implementing "Solid Wastes Disposal Sites and Facilities Act", Title 30, Article 20, Part 1, Colorado Revised Statutes (CRS).
- Experience conducting technical regulatory reviews and/or inspections.
- Experience providing technical assistance or interpreting technical information to a wide variety of audiences.
- Demonstrated experience with MS Word, MS Excel and MS PowerPoint.

NECESSARY SPECIAL QUALIFICATION:

- Must possess a valid State of Colorado driver's license

CONDITIONS OF EMPLOYMENT:

- Must reside on the Western Slope, but travel to Denver monthly basis for training.
- Ability to independently travel approximately 20% of the time, including some overnights.
- Willingness and ability to conduct inspections of various solid waste sites and facilities.
- Willingness and ability to wear protective equipment (e.g., respirator, hardhats, Nomex suits, hearing and eye protection, etc.).
- Participate in medical monitoring program for clearance to wear a respirator.

COMPETENCIES:

- Ability to effectively communicate both orally and in writing with a wide range of partners
- Knowledge of solid waste management practices and associated concepts
- Ability to interpret and communicate public health and environmental requirements of the Department of Public Health and Environment
- Ability to synthesize, analyze and present technical information to a wide range of partners
- Excellent critical thinking skills
- Excellent customer service skills
- Ability to make appropriate judgments and decisions
- Excellent project management skills

How To Apply:

APPLICATION FORM: Completion of the on-line application is preferred. However, hard copy, e-mailed or paper applications will still be accepted. Resumes may be included as additional information with your application, but **WILL NOT** be accepted in lieu of the **official State of Colorado Application and Demographic Information form**. You may submit an on-line application by clicking on the link below or submit a [State of Colorado](#)

[Application for Announced Vacancy and Demographic Information Form](#) to the Colorado Department of Public Health and Environment, Human Resources Office, 4300 Cherry Creek Drive South, Denver CO 80246-1530.

[CLICK HERE TO APPLY!](#)

- ❑ **EMAIL ADDRESS:** Please include your current e-mail address on your application, as most correspondence regarding this position will be electronic-based. The department cannot guarantee the successful delivery of e-mail. You will be notified of the status of your application within **two weeks** after the closing date of the announcement. If you do not receive information regarding the status your application after this time, please contact (303) 692-2060.
- ❑ **TRANSCRIPTS:** A legible copy of your college transcript(s) or credential evaluation report will be required later in the exam process.

ABOUT THE SELECTION PROCESS:

- Colorado Revised Statutes require that all state employees be hired and promoted through a competitive examination of merit and fitness. All applications are initially screened and assessed against the minimum qualifications required of the position. Following this review, subsequent job-related measures and/or tests are used to arrive at a top group of applicants.
- Part of, or the entire exam for this position will involve a review of the information you submit in your application material. Therefore, it is paramount that in the experience portion of your application, you describe the extent that you possess the education, experience and competencies outlined in the job announcement as well as the special and/or preferred qualifications. Failure to include adequate information or follow instructions may affect your score and prevent you from competing in subsequent measures used to arrive at a top group of applicants.
- Applicants are to include with their application a cover letter, not to exceed two typewritten pages, double-spaced, describing the extent that you possess the education and experience relating to the requirements, preferred competencies and the minimum qualifications for this position.
- For more information regarding the department and the selection process, please visit THE [CDPHE EMPLOYMENT WEBSITE](#). This website provides information including benefit information, types of tests, testing taking tips and position status.

- ❑ **BENEFIT INFORMATION:** For information regarding State benefits, please visit the official State website here: [State Benefits](#). To request ADA accommodations in testing for this examination, contact CDPHE Human Resources at (303) 692-2060. Employees who have been disciplinarily terminated or resigned in lieu of disciplinary termination are not eligible for employment with CDPHE.
- ❑ **APPEAL RIGHTS:** As with all processes within the Colorado State Personnel system, you have certain appeal rights. Under Colorado State Statute and State Personnel Procedures, Chapter 8 you have the right to appeal any step of the selection process, if you find the action taken is arbitrary, capricious or contrary to rule or law. If an informal application rejection resolution is unsuccessful, you may file an appeal request within 10 calendar days from the receipt of the notice informing you of the action. If you believe the content of an examination was arbitrary capricious or contrary to rule or law (scores and ranks are not considered as conduct or content), your appeal must be in writing and received no later than 10 calendar days from the date the examination was administered. Utilizing the [Colorado State Personnel Consolidated Appeal/Dispute Form](#), send appeals to the appropriate address as indicated on the Consolidated Appeal/Dispute Form. The above ten-day deadline and appeal procedures apply, as well, to all charges of discrimination.
- ❑ **Address Confidentiality Program:** If you are covered by the Address Confidentiality Program, CRS 24-21-201 through 24-21-214, please notify the HR office or analyst listed on this announcement so that you are provided the appropriate time extension for notifications provided by U.S. mail. The extension allowed under this program applies only to U.S. mail notifications that include a deadline of 10 days or less.

CDPHE IS A TOBACCO FREE CAMPUS
YOU MUST BE A RESIDENT OF COLORADO TO APPLY.
THE STATE OF COLORADO IS AN EQUAL OPPORTUNITY EMPLOYER.